

Minutes
BRBNACP Steering Committee Meeting
October 13, 2004

Attendees: Suzanne Easton, John Hoffnagle, Ray Krauss, Carol Kunze, Jake Mann, and Rob Thayer

Update on grants: Resources Legacy Fund grant approved last Friday although \$17,200 was cut from the budget, \$10,000 from Capacity Building and \$7,200 earmarked as fees for fiscal agent services (the Land Trust). At Suzanne's suggestion, the Committee approved taking the \$10,000 out of the line item to pay for someone to organize a special event. Suzanne will seek to replace those funds elsewhere. Suzanne will work with the Land Trust to explore other means of compensation for fiscal agent services and find out whether the Open Space Council could administer this grant at no cost.

Framework Mapping Needs: The Committee agreed to contract with Jake Mann to complete the recreation mapping project (up to \$2,500) now partially funded and underway with funds from the National Park Service. These funds will come from dues money. In addition, we will contract with Jake and Jeff Kennedy to complete the biodiversity and working landscape maps/analysis for the missing portions of the BRBNA (from the previous analysis). Jake will do the bulk of the work and Jeff will provide oversight and technical assistance. Suzanne will draw up a work plan and schedule with the project to be completed by the end of the year.

Framework Document: The Committee approved the Scope of Work submitted by Tina Stott with some minor clarifications. Draft and final reports will include multiple cds with maps in addition to B&W text documents. Chapter 3 describes the Framework concept and methodology of analysis. Chapter 4 provides the outcome of the process.

Suzanne will develop an outreach plan over the coming months, identifying target audiences and presenters/facilitators and putting together a schedule.

In order to fill out the informational piece on stewardship for the Framework, Suzanne will inventory key partners on their activities in the region with regard to stewardship and restoration.

Committees and Meetings: Suzanne will arrange meetings of the Land Conservation Committee, the Outreach Committee, and the Cultural Resources Committee for this fall. Carol will continue to convene the Recreation Committee and Rob, the Data/Framework Committee. The Partnership will meet in November but not December and will discuss the possibility of bimonthly rather than monthly meetings in January.

BRBNA Boundaries: Expanding the BRBNA boundary to include the rest of the Putah Creek Watershed was discussed. Ray and Rob will work with Jake to map out the new boundary and bring it to the November meeting for approval.